



PRESALL TOWN COUNCIL

Minutes of the meeting of the civic events committee held on Monday 4 November 2019 at 11.00am at Preesall and Knott End Youth and Community Centre, Lancaster Road, Preesall

Present: Councillors P Orme, B Burn, K Woods

In attendance: Alison May, clerk to the town council

The start of the meeting was delayed as a member of the public wished to discuss a non-civic events matter.

32(19-20) Apologies for absence

Cllr L Woodhouse

33(19-20) Declaration of interests and dispensations

Cllr Burn reported that he is a member of the Royal British Legion and will be involved with the Remembrance Sunday event.

34(19-20) Minutes of the last meeting

Councillors **resolved** to approve the minutes of the last meeting held on 14 October 2019 as a correct record of that meeting.

35(19-20) Public participation

No members of the public were present.

36(19-20) Commonwealth Day

Resolved: For an article to be placed in the Focus magazine informing the public of the date of the event next year. Once the theme for 2020 is announced, invitations to be sent out to schools and local organisations.

37(19-20) Christmas lights switch-on

Issues regarding the public venturing outside the barriers and the availability of marshals and stewards on the day were discussed. The clerk stated that without the correct number of marshals and stewards available she would be unable to close the road. The lengthsman's absence was also raised and the need for assistance with the erection of the Christmas tree and the placing of the barriers. It was confirmed that help would be available from the gala volunteers for marshalling and a request would be made for councillors to help.

38(19-20) Flags

Councillors viewed the council's flag collection.

Resolved: to recommend the purchase of 1 x flag of St, George; 2 x Union flags; 1 x Armed Forces Day flag. An additional Lancashire Day flag to be provided by Cllr Orme. It was also

recommended that a more permanent presence be maintained on the flagpole at the Battle of Britain memorial with the suggestion that the council commission a Preesall Town Council flag, to be flown through the summer season.

39(19-20) VE Day 75

Friday event

Cllr Orme

to check availability of:

*	The park with the footballers	<i>the event will take place at the end of the season so should not be a problem</i>	To be cross-checked by football organisers
*	Trumpeter/band	<i>John Squires-Evans has indicated that he would like to be involved. A trumpeter will be found for the cenotaph event.</i>	Check and confirm his availability.
*	WI	WI has confirmed availability and wishes to contribute a Lyons tea-rooms-style event	Confirm equipment needed (clerk to write to WI)

Cllr Woods to check availability of:

*	Sound system provider		To be followed up
*	St Oswald's dramatists		To be approached
*	Bar trailer		is available and will make a contribution of £100
*	Ice cream van	<i>will confirm nearer the time</i>	
*	Hog roast		this is not available
*	Jazzabelles		<i>to be followed up</i>
*	Small children's rides	<i>Will approach at Xmas Fair</i>	<i>to be followed up</i>
*	Donkey rides		<i>to be investigated</i>
*	Bunting – village and Lancaster Road	<i>Gala can provide</i>	<i>to be investigated</i>

Cllr Burn to check:

*	to investigate hand-held Union flags	<i>Cllr Orme has a number of flags Clerk holds flags on poles</i>	To provide on the day
*	Community Choir		To check availability

Clerk to:

*	investigate the cost of portable toilets.	<i>Could use Youth Centre and possibility of sports hall</i>	
*	Obtain licence for use of field		Clerk to draw plans and apply to Wyre. Stage is to back on to BMX track
*	Design poster with mayor		

Sunday -

Cllr Orme to check availability of minister.

Suggestion of having charity stalls on the field.

Resolved: a general announcement to be put in the Focus magazine asking if any charity fundraisers would like a presence.

40(19-20) Date of next meeting

6 January

Suggested items for agenda – establishment of a town crier-style role; councillors to become trained marshals.